

# **Parking and Transportation Program Overview**

## **Allina Commons at Midtown Exchange**

### **Parking Options for Motorists**

#### **Contract Parking**

- Fixed Pre-Tax rate of .25 cents per hours worked/\$20.00 per pay period for ramp parking
- Fixed Pre-Tax rate of .10 cents per hours worked/per pay period for surface lot parking (There is a waiting list for this option. Please see Security on 6<sup>th</sup> floor in room 670 between the hours of 9:00 a.m. – Noon/Tues-Friday, CLOSED/Sat-Mon to put you on the list)
- Fixed Pre-Tax rate of .15 cents per hours worked/per pay period for carpool parking

\*All three options require a signed contract for payroll deduction. The form is located on the AKN under Employee Resources, then under Parking, Commuting & Badging.

#### **Debit Card Parking**

The debit card is an option for employees who will not be parking in the ramp most of the time. Bikers, telecommuters, walkers or bus riders, can purchase prepaid parking card usage. The debit card parking rate is \$2.10 per day and requires a signed contract.

There is also a debit card option for contractors. The contractor debit card rate is \$3.20 per day and requires a signed contract. Debit card users can add money to their card as needed by bringing a check or money order to the Security office on 6<sup>th</sup> floor in room 670 between the hours of 9:00 a.m. – Noon/Tues-Friday, CLOSED/Sat-Mon.

### **Options for Bicycle Riders**

#### **Bike Storage at Allina Commons**

A bike room with bike racks is available to Commons employees on the sub-greenway level of the Midtown Exchange building. This room is controlled by your ID badge at no extra charge to you. You must fill out a badge level access form and submit it via email to Security to gain access to the room.

## **Midtown Bike Station**

The Midtown Bike Station, Free Wheel Bike, located on the Greenway level bike path will offer bike storage, rental, and repair for a monthly/yearly cost. It will be available to Allina employees, residents of Midtown Exchange housing units, Sheraton hotel guests and the community. Please sign up with Free Wheel Bike directly if interested.

## **Metro Commuter Services**

### **Metro Pass**

The Metro Pass is a monthly payroll deduction card that can be used anytime to pay for bus and light rail fares. Allina Commons offers the least expensive Metro Pass in the Twin Cities at \$20 a month. It can be used for up to ten years. Sign up for the Metro Pass by filling out a Metro Pass authorization for payroll deduction and then dropping off the form to the Security office on 6<sup>th</sup> floor in room 670 between the hours of 9:00 a.m. – Noon/Tues-Friday, CLOSED/Sat-Mon.

### **Carpool**

Employees have the opportunity to sign up for carpools with fellow employees who work at the Commons via the Metro Transit website at [www.metrotransit.org](http://www.metrotransit.org). Participants will receive the incentive rate of .15 cents per hours worked to park in the Midtown Exchange ramp. Each carpool member will have to register and the registration will have to be **renewed every six months**. Carpoolers will receive a dated tag to hang in their car which will be replaced with each new registration. Employees may opt to set up their own car pools but would still need to register with Metro Transit and Security to qualify for the parking discount.

**Allina Commons Security**

**Mail Route: 10609**

**2925 Chicago Avenue**

**Minneapolis, MN 55407-1321**

**Office Hours: 9:00 a.m. – Noon/Tues-Fri, CLOSED/Sat-Mon**

**Phone: 612-262-0314**

8/30/13