

# Abbott Northwestern Hospital (ANW) Student / Faculty Guide for Parking and Badges

## ACCESS BADGE/PHOTO ID:

- Students <u>MUST</u> wear their school photo ID badge above the waist at all times while at clinical.
- Access Badges for ANW: If determined by the unit leader, students can obtain an access only badge. This varies by unit. Faculty will need to check with unit leader to determine if access badges are needed. Students entering hospital doors or skyway after 8 PM will need an access badge.
  - **BADGES WILL NOT BE MADE in advance**, only when a specific request comes in from the student or faculty member who is responsible for picking up the badges.
  - For all students needing badges:
    - Faculty or school coordinator must assure that the student has completed onboarding and received an Allina A# user ID.
    - At least 2-6 business days in advance, faculty or school coordinator must email <u>AllinalDBadging@allina.com</u> to arrange for badge pick-up. The badges cannot be made more than
      7 days prior to the start date. The badging office will request the students A number and First and Last name to create the access badges.
    - For groups, **Faculty** should pick up badges for their clinical group.
    - For individual experiences (preceptorships, etc.) students should arrange to pick up their own access badge.
    - The parking office is located in the Lower Level of the Wasie Building, (Door #4 on the Abbott Northwestern Campus) in Suite 131. Wasie Building is on the corner of 28<sup>th</sup> St. and Chicago Ave.
    - Parking office hours are limited: Open for Badge Pick up:
      - Monday 8am 12pm
      - Tuesday 9am 12pm, 1pm 3:30pm
      - Wednesday 8am 12pm
    - Thursday 1:00pm 3:30pm
- Contact <u>AllinaIDBadging@allina.com</u> with questions.

# PARKING AND STUDENT PARKING DISCOUNT:

- Students are to park in the Purple Ramp and go to the main hospital valet desk to request a \$4 student coupon for parking. They may request more than one at a time.
- Skyway Access is on Level 3. Hours are Monday through Friday 5:00 a.m. 8:00 p.m., and Saturday/Sunday 8:00 a.m. 8:00 p.m. After 8:00 p.m. the doors lock and will require an Access Badge to enter the skyway, or the student may use the phone to call Security. Entering / returning to the ramp from the skyway is permitted 24/7.
- No access badges will be provided for parking in other ramps.
- Contact the parking office at 612-863-8347 or <u>ANWParking@allina.com</u> with questions.



### **PARKING INSTRUCTIONS FOR STUDENTS:**

#### All students and faculty who drive to clinicals, should park in the Purple Ramp

- Enter Purple ramp from 28<sup>th</sup> Street or Chicago Ave.
- The Pay Station takes credit card or cash and has the capability of making change (The cost is \$4 for a day with the discount sticker applied to the ticket).
- When the ticket is paid at an indoor pay-station, the gate will recognize your paid ticket and open the gate automatically, If not, you will need to scan the same barcode ticket at the exit.
- When exiting the ramp, scan the paid ticket barcode at the ramp exit. There is no refund for parking, including parking in the wrong ramp.
- Be alert to short notice changes in parking directions and fees. If possible, commute with fellow classmates or use the bus system. <u>www.metrotransit.org</u>

#### For additional information about the site, see:

Abbott Northwestern Hospital | Minneapolis, Minnesota | Allina Health

