

Abbott Northwestern Hospital (ANW) Student / Faculty Guide for Parking and Badges

ACCESS BADGE/PHOTO ID:

- Students ***MUST*** wear their school photo ID badge AND their Allina access badge (if required to have one) above the waist at all times while at clinical.
- If appropriate to their role, students can obtain an access only badge. This varies by unit. Faculty will need to check with unit leader to determine if access badges are needed.
 - ***BADGES WILL NOT BE MADE in advance, only when a specific request comes in from the student or faculty member who is responsible for picking up the badges.***
 - **Parking office hours are limited:** Open for Badge Pick up Mon – Thur 8:30-3:30 (closed 12-1 for lunch)
 - **Groups: Faculty** should pick up badges for their clinical group.
 - Assure that the school has submitted the final roster to ANWParking@allina.com. This is due at least 2 weeks prior to the start date of the experience.
 - At least 2-3 business days in advance, email ANWParking@allina.com to state the date that the faculty will pick up the group's badges. Include the faculty name, roster, start date and unit.
 - **Students at ANW for individual experiences** should pick up their own badge if needed for their unit.
 - Assure that the school has submitted the final roster to ANWParking@allina.com at least 2 weeks prior to the start date.
 - At least 2-3 business days in advance, email ANWParking@allina.com with the following information:
 - Student name
 - Student "A number"
 - Date picking up the badge
 - Last day of the experience
 - **The parking office** is located in the Lower Level of the Wasie Building, (Door #4 on the Abbott Northwestern Campus) in Suite 131. Wasie Building is on the corner of 28th St. and Chicago Ave.
- Contact the badging/parking office at 612-863-8347 or ANWParking@allina.com with questions.

PARKING AND STUDENT PARKING DISCOUNT:

- After sending the final roster to ANWParking@allina.com, faculty can call/email the parking office for a student discount code. **The ANW academic coordinator does not have the student discount code.** There is no refund for parking.
- Contact the parking office at 612-863-8347 or ANWParking@allina.com with questions

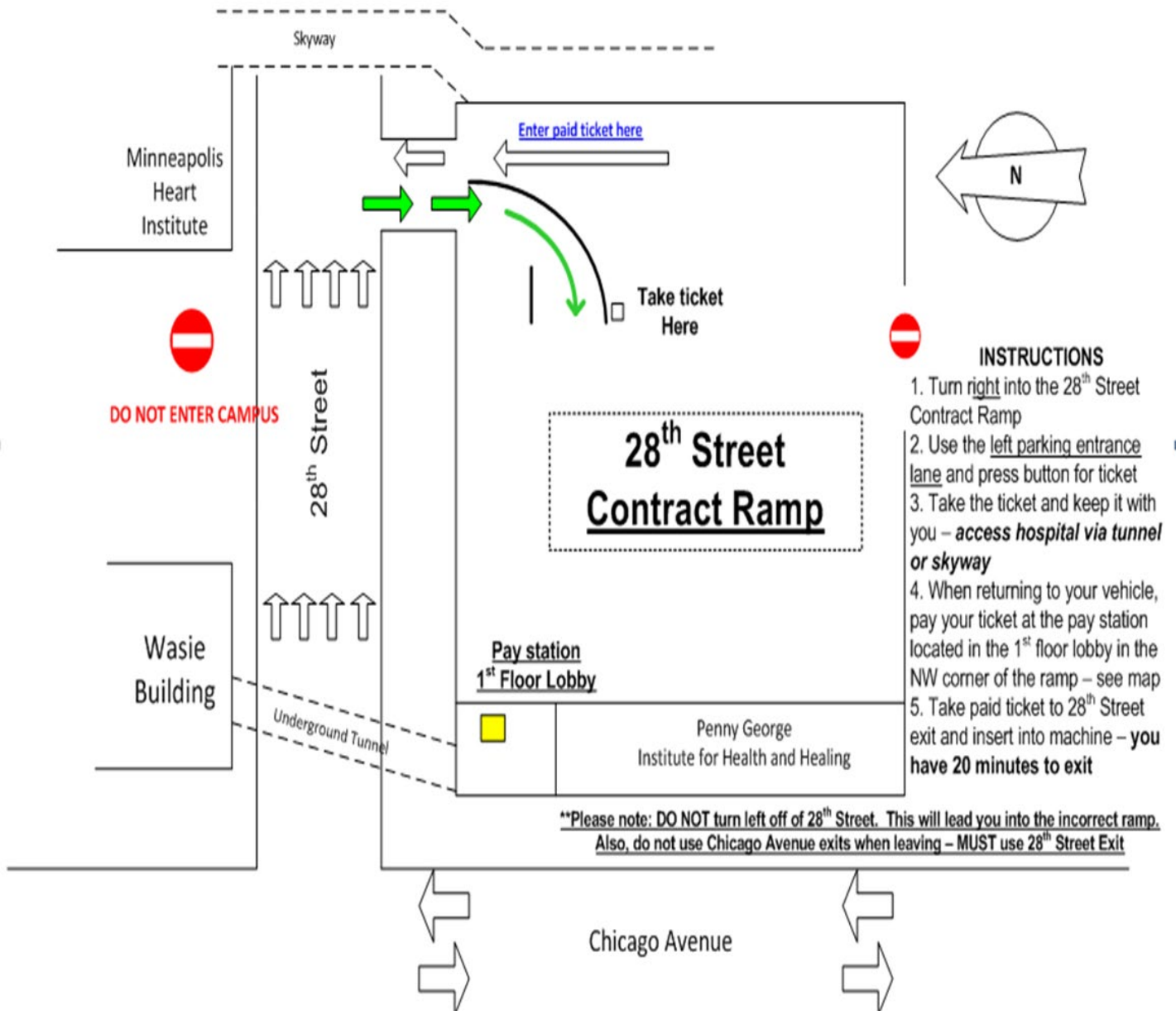
PARKING INSTRUCTIONS FOR STUDENTS:

All students and faculty who drive to clinicals, should park in the 28th Street Contract Ramp located on the corner of 28th St. & Chicago Ave.

- Enter from 28th Street and use the left lane of the two entrance lanes.
- Students need to enter the parking code given to them by their faculty **BEFORE** pulling a ticket.
- Take ticket to the Penny George Institute 1st floor lobby to the Pay Station. This is the only pay station with the discounted rate.
- The Pay Station takes credit card or cash and has the capability of making change (The cost is \$4-\$5.00 for a day).
- When the ticket is paid, the machine gives the parking ticket back to the student.
- When exiting the ramp, put the paid ticket into the machine at the 28th St. ramp exit. **There is no refund for parking, including parking in the wrong ramp.**

- Be alert to short notice changes in parking directions and fees. Parking is quite tight. If possible, commute with fellow classmates or use the bus system. www.metrotransit.org

28th STREET CONTRACT RAMP STUDENT PARKING



INSTRUCTIONS

1. Turn right into the 28th Street Contract Ramp
2. Use the left parking entrance lane and press button for ticket
3. Take the ticket and keep it with you – **access hospital via tunnel or skyway**
4. When returning to your vehicle, pay your ticket at the pay station located in the 1st floor lobby in the NW corner of the ramp – see map
5. Take paid ticket to 28th Street exit and insert into machine – **you have 20 minutes to exit**

****Please note: DO NOT turn left off of 28th Street. This will lead you into the incorrect ramp. Also, do not use Chicago Avenue exits when leaving – MUST use 28th Street Exit**