

## Academic Clinical Observation Experience Requests for Pre-Licensure Nursing Students (Faculty) Guide

- All requests must be approved in TCCP as a Group Observation (Grp-Obs) and linked to a clinical group.
- Observation must be on the same day and time as the clinical group.
- Faculty must be **on-site** and easily accessible if needed during the observation time.
- Faculty do not need to complete an observation/orientation shift to the observation unit, but they do need to know who the leader is and where the unit is located.
- Strictly observation only. Absolutely **no hands-on** during observation time. If hands on is required, must be approved as a preceptor placement – even if the experience is mostly observation.
- The faculty will provide a plan/calendar at the beginning of the rotation to the unit leader indicating which student will be observing which day. Faculty must send a copy to [AllinaAcademics@allina.com](mailto:AllinaAcademics@allina.com). The faculty is required to ask the unit leader, how they want to be informed of changes.
- Units have the right to determine how many students they will take during a shift (most only take one student per day).