

Memo

To: Reference Laboratory Clients

From: Allina Medical Laboratories, Reference Laboratory Services

Date: December 12, 2011

Re: Winter Weather Courier Announcement

Because Midwest winter weather can be very unpredictable we would like to share the following weather related courier information with you.

Our couriers will do everything in their power to perform each pick up as close to on time as possible. Please be aware that, for the safety of our drivers, road conditions may cause them to be delayed. If the Department of Transportation closes roads, or if a route is deemed hazardous to a driver, they will be pulled from their routes. Although our primary goal is care of our patients we need to balance this with the safety of the couriers. We will attempt to notify each client that is affected due to a courier delay or cancellation as timely as possible.

In the event of a courier cancellation please store specimens appropriately until your next available courier pick up.

